

WP 23 #13

CITY LAND BANK'S DISBURSEMENT REQUEST AND AFFIDAVIT
(To be delivered to County Land Bank before each Work Plan Disbursement)

1. PROJECT: Work Plan 2023
2. PREMISES: City of Erie, Erie County, Pennsylvania
3. ~~PERIOD TO:~~ January 31, 2024
4. TOTAL WORK PLAN AMOUNT: **\$589,500.00**

The Undersigned, the authorized representative of Erie Land Bank (the "City Land Bank"), having made due investigation as to the matters set forth in this Request and Affidavit (sometimes referred to herein as "Disbursement Request") and to induce Erie County Land Bank ("County Land Bank") to make the Current Work Plan Disbursement Request as set forth on line 6 above to City Land Bank pursuant to the terms of the Cooperation Agreement dated November 29, 2018, and subsequent Work Plan II, approved by the County Land Bank November 15, 2022, (collectively the "Work Plan Agreement") and in conjunction with the attached receipts, invoices or such other form of supporting documentation as is acceptable to the County Land Bank, after being duly sworn, does depose and state:

1. Work Plan Disbursement Request. City Land Bank hereby requests that the County Land Bank make a Disbursement on the Work Plan in the amount of the Current Work Plan Disbursement Request as set forth on line 6 above and does hereby represent and certify to the County Land Bank that the City Land Bank is entitled to receive such Current Work Plan Disbursement Request under the terms of the Work Plan Agreement.

2. Representations and Warranties. All representations and warranties contained in the Work Plan Agreement and the other documents executed and delivered pursuant to the Work Plan Agreement (collectively with the Work Plan Agreement, the "Work Plan Documents") are true and accurate in all material respects as of the date of this Agreement.

3. No Event of Default. No Event of Default exists under any Work Plan Documents, and no event or condition has occurred and is continuing or existing, or would result from the Disbursement about to be made, which, with the lapse of time or the giving of notice, or both, would constitute such an Event of Default.

4. Performance Continuous. Performance of the Work on the Project has been carried on with reasonable dispatch and has not been discontinued at any time for reasons within the control of City Land Bank.

5. Work on Schedule. The Work is progressing in such manner so as to insure completion of the Work in substantial accordance with the Work Plan on or before the Project Completion Date.

6. Disbursements Applied to Work Plan Costs. All funds received from County Land Bank previously as Disbursements under the Work Plan Agreement have been expended (or are being held in trust) for the sole purpose of paying costs of the scope of the Work Plan ("Costs") previously certified to County Land Bank in Disbursement Requests. No part of said funds has been used, and the funds to be received pursuant to this Disbursement Request shall not be used, for any other purpose. No item of Costs previously certified to County Land Bank in a Disbursement Request remains unpaid as of the date of this Affidavit.

7. Statements Truthful; Costs Accurate; Disbursements to Pay Costs. All of the statements and information set forth in the Disbursement Request being submitted to County Land Bank with this affidavit are true and correct in every material respect at the date of this affidavit. All Costs certified to County Land Bank in this Disbursement Request accurately reflect the precise amounts due. Where such Costs have not yet been billed to City Land Bank, they accurately reflect City Land Bank's best estimates of the amounts that will become due and owing during the period covered by the Disbursement Request. All the funds to be received pursuant to this Disbursement Request shall be used solely for the purposes of paying the items of Cost specified in this Disbursement Request or for reimbursing City Land Bank for such items previously paid by City Land Bank.

8. No Impairment of City Land Bank's Ability to Perform. Nothing has occurred which has or may substantially and adversely impair the ability of City Land Bank to meet its obligations under the Work Plan Documents.

9. No Prior Work Plan Requisition for Expenses. None of the items of expense specified in this Disbursement Request submitted with this Affidavit have previously been made the basis of any Disbursement Request by City Land Bank or of any payment by County Land Bank.

10. Aggregate Cost of Completion of Project. The estimated aggregate cost of completing the Project is \$410,000.00.

11. All Preconditions to Disbursement Have Been Satisfied. All conditions to the Disbursement which is to be made in accordance with this Disbursement Request (in additional to those conditions to which reference is made in this Work Plan Disbursement Request) have been met in accordance with the terms of the Work Plan Agreement.

12. Terms. The capitalized terms used in this Disbursement Request and Affidavit, not otherwise defined herein, have the meaning given to them in the Work Plan Agreement. This affidavit is subject to and incorporates the terms of the Work Plan Agreement.

Witness:

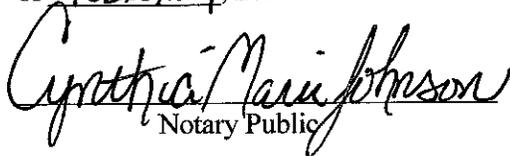


ERIE LAND BANK

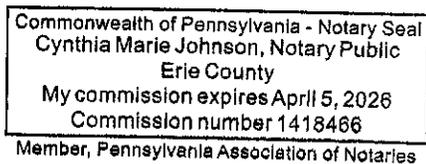
By:


Title: Ericson Dwyer

Sworn to before me this 16 day
of February, 2024.


Notary Public

(SEAL)



INVOICE

Erie Land Bank
626 State Street, Room 107
Erie, PA 16501

adecker@redeveloperie.org



**ERIE
LAND BANK**

Erie County Land Bank

Bill to

Erie County Land Bank
150 East Front Street
Erie, PA 16507

Invoice details

Invoice no.: 1122
Terms: Net 30
Invoice date: 02/14/2024
Due date: 03/15/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		11 Admin Fees PPE 01132024		1	\$6,543.63	\$6,543.63
2.		11 Admin Fees PPE 01272024		1	\$6,094.38	\$6,094.38
3.		11 Condemnation Acquisition Bill Schaaf_WP23 appraiser court appearances		1	\$350.00	\$350.00
4.		11 Condemnation Acquisition Marsh Schaaf_221 Locust St_prelim obj, settlement and discontinuation, prepare deed, atty fee		1	\$3,936.75	\$3,936.75
5.		11 Condemnation Acquisition Marsh Schaaf_2708 Downing_atty fee		1	\$1,750.00	\$1,750.00
6.		11 Condemnation Acquisition Marsh Schaaf_353-355 W 3rd St_discontinuance of condemn, relinq agreement, filing, atty fees		1	\$568.50	\$568.50
7.		11 Condemnation Acquisition Castle 2020_435 E 28th St condemn/acq		1	\$500.00	\$500.00
8.		11 Board & Seal Mueller_306 Sassafras_svc call, rekey, labor, dup key		1	\$101.62	\$101.62
9.		11 Board & Seal Mueller_1320 Patterson Ave_svc call, rekey, dup key, labor		1	\$113.37	\$113.37

10.	11 Board & Seal Mueller_207 W 3rd St_rekey used lock, labor	1	\$75.00	\$75.00
11.	11 Board & Seal Mueller_2712 East Ave_svc, padlock, labor	1	\$61.72	\$61.72
12.	11 Legal Fees Marsh Schaaf_ejectment 519-521 E 25th St_prep and filing, Sheriff	1	\$1,840.96	\$1,840.96
13.	11 Professional Services eFileMyForms_ELB 2023 1099 filing	1	\$27.36	\$27.36
14.	11 Software/Equipment QBO_Feb 2024	1	\$63.60	\$63.60
15.	11 Software/Equipment Werkbot_Feb 2024	1	\$79.00	\$79.00
16.	11 Software/Equipment Hagan_Jan 2024 copies charge	1	\$44.85	\$44.85
17.	11 Software/Equipment Toshiba_Feb 2024 copier rental	1	\$33.70	\$33.70
18.	11 Software/Equipment Tactacam_cellular plan	1	\$120.00	\$120.00
19.	11 Software/Equipment Tactacam_cellular plan	1	\$96.00	\$96.00
20.	11 Office Supplies Amazon_sheet protectors	1	\$10.44	\$10.44
21.	11 Office Supplies Walmart_binders	1	\$24.66	\$24.66
22.	11 Office Supplies Amazon_nitrile gloves, work gloves	1	\$77.61	\$77.61
23.	11 Travel Erie Parking Auth_Feb 2024 parking J Huff, K Perschka	1	\$140.00	\$140.00
24.	11 Travel First Presby Church_A Snippet Feb 2024 parking	1	\$60.00	\$60.00
25.	11 Postage USPS_certified mail, 1743 Fairmount Pkwy	1	\$8.56	\$8.56
26.	11 Telephone A Snippet_Dec 2023 phone reimbursement	1	\$50.00	\$50.00
27.	11 Telephone A Snippet_Jan 2024 phone reimbursement	1	\$50.00	\$50.00

28.

11 Telephone

1

\$50.00

\$50.00

J Huff_Jan 2024 phone reimbursement

Total

\$22,871.71

**FINANCIAL REPORTING
ERIE LAND BANK**

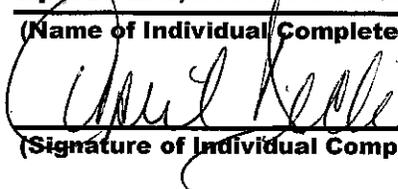
Grant Agreement Number:		WORK PLAN 2023			
Grant Organization:		Erie Land Bank			
Report Period:		1/1/2024			
		#13			
BUDGET CATEGORIES*	G/L #	NEGOTIATED BUDGET	APPROVED DRAWDOWNS THIS PERIOD*	CUMULATIVE DRAWDOWNS TO DATE*	AVAILABLE BALANCE
1. RACE Administration & Staffing	6000	137,574.57	12,638.01	105,524.39	32,050.18
2. Demolition	6836	0.00		0.00	0.00
3. Tax Sale Acquisition	6837	25,000.00		22,805.66	2,194.34
4. Condemnation/Acquisition	6838	63,000.00	7,105.25	22,029.25	40,970.75
5. Seasonal Maintenance	6840	27,000.00		15,502.60	11,497.40
6. Board & Seal	6841	32,500.00	351.71	3,237.10	29,262.90
7. Trash Removal / Clean	6842	24,000.00		6,660.00	17,340.00
8. Rehabilitation	6843	20,000.00		0.00	20,000.00
9. Environmental Abatement	6844	30,000.00		0.00	30,000.00
10. Professional Legal Fees	6201	12,000.00	1,840.96	5,979.51	6,020.49
11. Professional Services	6206	6,000.00	27.36	0.00	6,000.00
12. Utilities	6460	0.00		0.00	0.00
13. Software/Equipment	6430	19,000.00	437.15	16,092.01	2,907.99
14. Audit	6200	5,000.00		0.00	5,000.00
15. Office Supplies	6400	6,800.00	112.71	6,261.52	538.48
16. Travel	6103	6,164.75	200.00	6,164.75	0.00
17. Postage	6401	1,000.00	8.56	2.61	997.39
18. Advertising	6403	1,500.00		0.00	1,500.00
19. Education / Meetings	6101	3,760.68		3,760.68	0.00
20. Insurance	6300	7,000.00		3,701.51	3,298.49
21. Memberships/Subscriptions	6402	1,200.00		1,182.99	17.01
22. Telephone	6450	1,000.00	150.00	580.00	420.00
10. TOTALS*		429,500.00	22,871.71	219,484.58	210,015.42

I certify that all expenditures reported (or payment requested) are for appropriate purposes and in accordance with the provisions of the application and award documents.

April Decker, Director of Finance and Administration

(Name of Individual Completing this Form)

(Signature of Individual Completing this Form)

 02/14/2024

PPE 01/13/2024

ELB

Employee	Hourly Rate	Dental	STD	Life Ins	Vision	Medical	457(b) ER	Salary	Base Rate	Subtotal	Hours	Subtotal	Total w/PTO
Conrad, Angel	\$ 27.262	274.08	318.00	100.32	52.44	9,352.32	1,520.00	\$38,000.00	\$20.881	\$ 49,617.16	0	\$ -	\$ -
Davis, Tracy	\$ 30.096	274.08	299.16	76.08	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,774.08	10	\$ 300.96	\$ 376.20
Decker, April	\$ 46.491	274.08	476.88	97.56	52.44	9,352.32	2,860.00	\$71,500.00	\$39.29	\$ 84,613.28	9	\$ 418.42	\$ 597.74
Huff, Jacob	\$ 34.098	274.08	337.32	42.60	52.44	9,352.32	2,000.00	\$50,000.00	\$27.47	\$ 62,058.76	39.5	\$ 1,346.88	\$ 1,698.77
Johnson, Cynthia	\$ 33.137	274.08	436.80	273.60	52.44	9,352.32	1,920.00	\$48,000.00	\$26.37	\$ 60,309.24	8	\$ 265.10	\$ 475.81
Perschka, Kristina	\$ 30.149	274.08	359.88	113.16	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,871.88	30	\$ 904.48	\$ 1,507.47
Snippert, Aaron	\$ 70.112	0.00	380.28	97.08	152.16	27,000.00	6,975.00	\$93,000.00	\$51.10	\$ 127,604.52	17.5	\$ 1,226.97	\$ 1,887.64

\$ 271.35

\$ 493,848.92

114 \$ 4,462.80

\$ 6,543.63

Employee	Hourly Rate	PTO Hours	% of time	Total
Conrad, Angel	27.262		0.00	\$ -
Davis, Tracy	30.096	14.00	17.86	\$ 75.24
Decker, April	46.491	21.00	18.37	\$ 179.32
Huff, Jacob	34.098	14.50	71.17	\$ 351.89
Johnson, Cynthia	33.137	31.00	20.51	\$ 210.72
Perschka, Kristina	30.149	28.00	71.43	\$ 602.99
Snippert, Aaron	70.112	24.50	38.46	\$ 660.67

\$ 2,080.83

PPE
January 13, 2024

RACE BIWERKLY TIME REPORT
REVISED 8/14/09
GRANT/ PROGRAM

EMPLOYEE NAME:

Tracy Davis

EMPLOYEE SIGNATURE



	EMPLOYEE NAME: Tracy Davis							EMPLOYEE SIGNATURE							TOTAL	
	SUN	1/1/24 MON	1/2/24 TUE	1/3/24 WED	1/4/24 THU	1/5/24 FRI	1/6/24 SAT	1/7/24 SUN	1/8/24 MON	1/9/24 TUE	1/10/24 WED	1/11/24 THU	1/12/24 FRI	1/13/24 SAT		
CDBG TOTAL HOURS																
ARPA Admin				7.00	2.50	7.00										
East Bayfront Greenway Trail Project																
Home Services																
HRD Grant																
COUNTY CDBG																
Loan Programs																
PA State Lead Grant																
ACT 137																
Whole Home																
Land Bank					4.50											
Industrial Blight										2.00						
OMB Keystone, Renaissance, PNC													3.50			
HACE (Housing Authority)																
OTHER (please notate):																
SUBTOTAL WORKED HOURS		0.00	0.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	0.00		56.00
HOLIDAY		7.00	7.00													14.00
VACATION																0.00
PERSONAL																0.00
FUNERAL-BEREAVEMENT																0.00
SICK/DOCTOR																0.00
JURY DUTY																0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00			70.00

35.00

35.00

70.00

APPROVED: 
Director of Finance

EUB

PPE
January 13, 2024

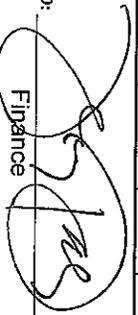
RACE BIWEEKLY TIME REPORT
REVISED 8/4/09
GRANT/ PROGRAM

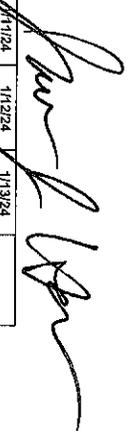
GRANT/ PROGRAM	EMPLOYEE NAME: Jacob Huff							EMPLOYEE SIGNATURE							TOTAL
	SUN	1/1/24	1/2/24	1/3/24	1/4/24	1/5/24	1/6/24	1/7/24	1/8/24	1/9/24	1/10/24	1/11/24	1/12/24	1/13/24	
CDBG TOTAL HOURS	-														0.00
ARPA Admin				2.00	2.00										16.00
Essential Personnel - Fall Project															0.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank				5.00	5.00										39.50
Industrial Flight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please note):															0.00
SUBTOTAL WORKED HOURS		0.00	0.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	6.50	0.00	55.50
HOLIDAY		7.00	7.00												14.00
VACATION															0.00
PERSONAL													0.50		0.50
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED: 
Finance



RACE BIWEEKLY TIME REPORT
REVISED 8/14/09
GRANT/ PROGRAM

EMPLOYEE NAME: **Aaron Snippet** EMPLOYEE SIGNATURE

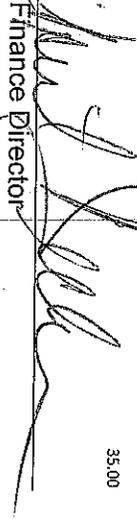
	SUN	1/1/24 MON	1/2/24 TUE	1/3/24 WED	1/4/24 THU	1/5/24 FRI	1/6/24 SAT	1/7/24 SUN	1/8/24 MON	1/9/24 TUE	1/10/24 WED	1/11/24 THU	1/12/24 FRI	1/13/24 SAT	TOTAL
CDBG TOTAL HOURS															0.00
ARPA Admin									2.00	4.00	4.00	3.00	4.00		17.00
Est. Baymont Greenway Trial Project				2.00		5.00				1.00	1.00	2.00			11.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank				5.00		2.00			1.50	2.00	2.00	2.00	3.00		17.50
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		0.00	0.00	7.00	0.00	7.00	0.00	0.00	3.50	7.00	7.00	7.00	7.00		45.50
HOLIDAY		7.00	7.00												14.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR					7.00				3.50						10.50
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED



Finance Director

PPE 01/27/2024

ELB

Employee	Hourly Rate	Dental	STD	Life Ins	Vision	Medical	457(b) ER	Salary	Base Rate	Subtotal	Hours	Subtotal	Total w/PTO
Conrad, Angel	\$ 27.262	274.08	318.00	100.32	52.44	9,352.32	1,520.00	\$38,000.00	\$20.88	\$ 49,617.16	1	\$ 27.26	\$ 30.29
Davis, Tracy	\$ 30.096	274.08	299.16	76.08	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,774.08	7	\$ 210.67	\$ 234.08
Decker, April	\$ 46.491	274.08	476.88	97.56	52.44	9,352.32	2,860.00	\$71,500.00	\$39.29	\$ 84,613.28	10	\$ 464.91	\$ 516.56
Huff, Jacob	\$ 34.098	274.08	337.32	42.60	52.44	9,352.32	2,000.00	\$50,000.00	\$27.47	\$ 62,058.76	45	\$ 1,534.42	\$ 1,704.91
Johnson, Cynthia	\$ 33.137	274.08	436.80	273.60	52.44	9,352.32	1,920.00	\$48,000.00	\$26.37	\$ 60,309.24	12	\$ 397.64	\$ 460.08
Perschka, Kristina	\$ 30.149	274.08	359.88	113.16	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,871.88	43	\$ 1,296.42	\$ 1,512.49
Snippert, Aaron	\$ 70.112	0.00	380.28	97.08	152.16	27,000.000	6,975.000	\$93,000.00	\$51.10	\$ 127,604.52	14	\$ 981.57	\$ 1,635.96

\$ 271.35

\$ 493,848.92

132 \$ 4,912.90

\$ 6,094.38

Employee	Hourly Rate	PTO Hours	% of time	Total
Conrad, Angel	27.262	7.00	1.59	\$ 3.03
Davis, Tracy	30.096	7.00	11.11	\$ 23.41
Decker, April	46.491	7.00	15.87	\$ 51.66
Huff, Jacob	34.098	7.00	71.43	\$ 170.49
Johnson, Cynthia	33.137	9.50	19.83	\$ 62.44
Perschka, Kristina	30.149	10.00	71.67	\$ 216.07
Snippert, Aaron	70.112	28.00	33.33	\$ 654.38

\$ 1,181.48

RACE BIWERKLY TIME REPORT
PERIOD 8/4/09
GRANT/PROGRAM

CDBG TOTAL HOURS	EMPLOYEE NAME: Tracy Davis														TOTAL
	SUN	1/15/24 MON	1/16/24 TUE	1/17/24 WED	1/18/24 THU	1/19/24 FRI	1/20/24 SAT	1/21/24 SUN	1/22/24 MON	1/23/24 TUE	1/24/24 WED	1/25/24 THU	1/26/24 FRI	1/27/24 SAT	
ARPA Admin			7.00	2.00	7.00	7.00			7.00	7.00		5.00	7.00		0.00
East Bayfront Greenway Trail Project															49.00
Home Services															0.00
HRB Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank				5.00								2.00			7.00
Industrial Blight															0.00
OMB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		0.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	0.00	7.00	7.00	0.00	56.00
HOLIDAY		7.00													7.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	0.00	7.00	7.00		63.00

Tracy Davis

35.00

28.00

63.00

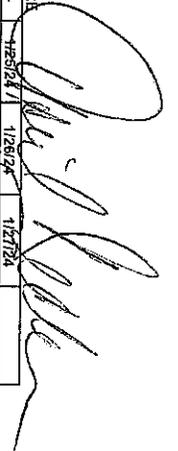
APPROVED: *[Signature]*
Director of Finance

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT/ PROGRAM

EMPLOYEE NAME: April Decker

EMPLOYEE SIGNATURE



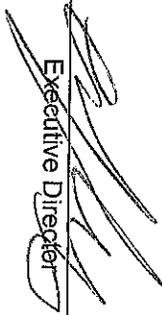
	EMPLOYEE NAME: April Decker							EMPLOYEE SIGNATURE							TOTAL
	SUN	1/15/24 MON	1/16/24 TUE	1/17/24 WED	1/18/24 THU	1/19/24 FRI	1/20/24 SAT	1/21/24 SUN	1/22/24 MON	1/23/24 TUE	1/24/24 WED	1/25/24 THU	1/26/24 FRI	1/27/24 SAT	
CDBG TOTAL HOURS	-														0.00
ARPA Admin			7.00	5.00	7.00	5.00			4.00	4.00	5.00	5.00	3.00		45.00
East Bayfront Gateway Trail Project															0.00
Home Services													2.00		2.00
LHRD Grant									2.00			2.00			4.00
COUNTY CDBG									2.00						2.00
Loan Programs															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank				2.00					1.00	3.00	2.00				10.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		0.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	0.00	63.00
HOLIDAY			7.00												7.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Executive Director

PPE
January 27, 2024

RACE BIWEEKLY TIME REPORT
REVISED 8/14/09

EMPLOYEE NAME: **Cynthia Johns** EMPLOYEE SIGNATURE



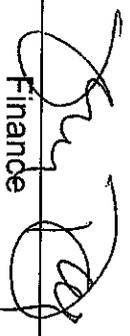
	1/15/24	1/16/24	1/17/24	1/18/24	1/19/24	1/20/24	1/21/24	1/22/24	1/23/24	1/24/24	1/25/24	1/26/24	1/27/24	TOTAL
GRANT/ PROGRAM														
CDBG HOUSING REHAB-SINGLE 21-4y														0.00
CDBG HOUSING REHAB-SINGLE CD 21-4z														0.00
CDBG TOTAL HOURS														0.00
ARPA Admin	0.00	5.00	3.00	4.00	3.00			3.00	5.00	6.00	6.00	5.50		40.50
East Bayfront Greenway Trail Project														0.00
Home Services														0.00
LHRD Grant														0.00
COUNTY CDBG														0.00
Loan Programs														0.00
PA State Lead Grant														0.00
ACT 137		1.00	2.00	1.00	3.00			1.00						8.00
WholeHome														0.00
Land Bank	0.00	1.00	1.00	1.00	1.00			3.00	2.00	1.00	1.00	1.00		12.00
Industrial Blight														0.00
OWB Keystone, Renaissance, PNC														0.00
HACE (Housing Authority)														0.00
OTHER (please notate):														0.00
SUBTOTAL WORKED HOURS	0.00	7.00	6.00	6.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	6.50	0.00	60.50
HOLIDAY		7.00												7.00
VACATION														0.00
PERSONAL														0.00
FUNERAL-BEREAVEMENT														0.00
SICK/DOCTOR			1.00	1.00								0.50		2.50
JURY DUTY														0.00
TOTAL	7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Finance

	EMPLOYEE NAME: Kristina Peschka							EMPLOYEE SIGNATURE: <i>Kristina Peschka</i>							
	SUN	1/15/24 MON	1/16/24 TUE	1/17/24 WED	1/18/24 THU	1/19/24 FRI	1/20/24 SAT	1/21/24 SUN	1/22/24 MON	1/23/24 TUE	1/24/24 WED	1/25/24 THU	1/26/24 FRI	1/27/24 SAT	TOTAL
CDRG TOTAL HOURS			2.00	2.00	1.00	2.00			2.00	2.00	2.00	2.00	2.00		17.00
ARP4 Admin															0.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDRG															0.00
Loan Programs															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank			5.00	5.00	3.00	5.00			5.00	5.00	5.00	5.00	5.00		43.00
Industrial/Blight															0.00
OMB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate)															0.00
SUBTOTAL WORKED HOURS		0.00	7.00	7.00	4.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	0.00	60.00
HOLIDAY		7.00													7.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															3.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED: *[Signature]*
 Finance

35.00

35.00

70.00

RACE BIWEEKLY TIME REPORT
REVISED 6/14/09
GRANT / PROGRAM

EMPLOYEE NAME: Aaron Shippert

EMPLOYEE SIGNATURE



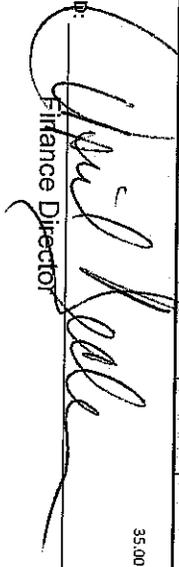
	SUN	1/15/24 MON	1/16/24 TUE	1/17/24 WED	1/18/24 THU	1/19/24 FRI	1/20/24 SAT	1/21/24 SUN	1/22/24 MON	1/23/24 TUE	1/24/24 WED	1/25/24 THU	1/26/24 FRI	1/27/24 SAT	TOTAL
CDBG TOTAL HOURS															
ARPA Admin									2.00	4.00	2.00	5.00	3.00		16.00
East Bayfront Greenway Trail Project			4.00						2.00		3.00		3.00		12.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank			3.00						3.00	3.00	2.00	2.00	1.00		14.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		0.00	7.00	0.00	0.00	0.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	0.00	42.00
HOLIDAY		7.00													7.00
VACATION				7.00											21.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Finance Director

FROM:		INVOICE
Becky Schick BILL SCHAAF AND ASSOCIATES, LLC 4509 CARLTON DRIVE FAIRVIEW, PA 16415		
Telephone Number: 814.450.6127	Fax Number:	

TO:		INVOICE NUMBER:
ERIE REDEVELOPMENT AUTHORITY 626 STATE STREET ERIE, PA 16501		REDEVELOPMENT TEMP
Telephone Number:	Fax Number: (814) 870-1331	DATE:
Alternate Number:	E-Mail:	REFERENCE:
		Internal Order #:
		Lender Case #:
		Client File #:
		Main File # on form:
		Other File # on form:
		Federal Tax ID:
		Employer ID:

DESCRIPTION

Lender: ERIE REDEVELOPMENT AUTHORITY Client:

Purchaser/Borrower:

Property Address:

City:

County: ERIE State: PA Zip:

Legal Description: RECORD BOOK PAGE

FEES AMOUNT

Court Appearance:		
5/21/2023 2708 Downing Ave <i>ELB 21</i>		2,800.00
6/2/2023 729 E 24th Street and 711/18th Street - <i>Race ARPA blight</i>		600.00
6/8/2023 2708 Downing Ave <i>ELB 21</i>		
9/26/2023 623 E 11th Street <i>ELB 22</i>		
10/3/2023 2315 - 17 Wayne Street <i>Race ARPA blight</i>		
10/11/2023 602 W 9th Street <i>Race ARPA blight</i>		
11/3/2023 2331 Cameron Rd <i>ELB 23</i>		
Court prep Marsh Firm		
9/19/2023 623 E 11th Street <i>ELB 22</i>		
10/4/2023 602 W 9th Street <i>Race ARPA blight</i>		
<i>ELB 23</i>	<i>ELB 23</i>	<i>ARPA blight</i>
<i>\$1650.00</i>	<i>\$850.00</i>	<i>\$1400.00</i>
SUBTOTAL		3,400.00

PAYMENTS AMOUNT

Check #:	Date:	Description:	
Check #:	Date:	Description:	
Check #:	Date:	Description:	
<i>6838</i>			
SUBTOTAL			0
TOTAL DUE			\$ 3,400.00

MARSH SCHAAF LLP
 SUITE 300 300 STATE STREET
 ERIE PA 16507
 814-456-5301
 FAX 814-456-1112
 EIN 250640643

REDEVELOPMENT AUTHORITY FOR THE CITY OF ERIE
 ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR
 626 STATE STREET, ROOM 107
 ERIE PA 16501

PAGE 1
 01/17/2024
 FILE 1230176-000D
 INVOICE 2 1
 REVISED

221 LOCUST STREET / ARUNDINA, LLC

				<u>HOURS</u>	
12/07/2022	ECS	Brief in response to Preliminary Objections		2.30	
01/12/2023	ECS	Petition to Appoint Viewers (Flat Fee \$500.00)			
07/31/2023	ECS	View property by attorneys for the Lender		0.80	
08/09/2023	ECS	Preparation of Settlement & Discontinuation		0.50	
09/12/2023	ECS	Preparation of Deed		1.00	
10/10/2023	ECS	Attorney Fee (Flat Fee \$1,750.00)		<u>4.60</u>	<u>3,860.00</u>
	<u>ATTORNEY</u>				
	EUGENE C SUNDBERG JR (ECS) PARTNER		<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL FEES</u>
			4.60	\$350.00	\$3,860.00
08/07/2023		Erie County Prothonotary - Praecipe to Settle and Discontinue			10.00
09/12/2023		Recorder of Deeds - Filing Fee			<u>66.75</u>
					76.75
		BALANCE DUE			<u>\$3,936.75</u>

 COPY

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.
 Marsh Schaaf, LLP
 300 State Street, Suite 300
 Erie PA 16507

6838-11

MARSH SCHAAF LLP
SUITE 300 300 STATE STREET
ERIE PA 16507
814-456-5301
FAX 814-456-1112
EIN 250640643

REDEVELOPMENT AUTHORITY FOR THE CITY OF ERIE
ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR
626 STATE STREET, ROOM 107
ERIE PA 16501

PAGE 1
01/16/2024
FILE 12301026-000D
INVOICE 2

2708 DOWNING/ZAC ASSOCIATES

01/16/2024	ECS	Attorney Fee (Flat Fee)	1,750.00
			<u>1,750.00</u>
		<u>ATTORNEY</u> EUGENE C SUNDBERG JR (ECS) PARTNER	<u>TOTAL FEES</u> \$1,750.00
		PREVIOUS BALANCE	\$5,425.00
01/12/2024		ECS 12301026 RACE - Payment Received	-5,425.00
		BALANCE DUE	<u>\$1,750.00</u>

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.
Marsh Schaaf, LLP
300 State Street, Suite 300
Erie PA 16507

 COPY

6838-11

MARSH SCHAAF LLP
 SUITE 300 300 STATE STREET
 ERIE PA 16507
 814-456-5301
 FAX 814-456-1112
 EIN 250640643

REDEVELOPMENT AUTHORITY FOR THE CITY OF ERIE
 ATTN: AARON SNIPPERT, EXECUTIVE DIRECTOR
 626 STATE STREET, ROOM 107
 ERIE PA 16501

PAGE 1
 01/03/2024
 FILE 1230655-000D
 INVOICE 1

353-355 W. 3rd STREET / ISON

			<u>HOURS</u>
07/18/2023	ECS	File Discontinuance of condemnation action with Erie County Prothonotary	0.30
08/09/2023	ECS	Correspondence with Isons regarding removal of structure from property regarding Blight/Condemnation action	[NO CHARGE]
08/10/2023	ECS	Prepare Relinquishment Agreement and Revestment of Title document	0.50
	ECS	Correspond with Isons to coordinate discontinuance and execution of agreement	0.50
08/14/2023	ECS	Send document to Isons for execution	[NO CHARGE]
09/06/2023	ECS	File Agreement with Recorder of Deeds to remove RACE and condemnation from property record	0.20
10/10/2023	ECS	Provide filed copies of documents to RACE and Isons	[NO CHARGE]
			1.50 375.00

<u>ATTORNEY</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL FEES</u>
EUGENE C SUNDBERG JR (ECS) PARTNER	1.50	\$250.00	\$375.00

03/21/2023	Title Search	175.00
09/05/2023	Recorder of Deeds - Filing Fee	18.50
		<u>193.50</u>

BALANCE DUE \$568.50

FUNDING SOURCE ELB
 WORK PLAN ZB
 CATEGORY Condemnation
 INITIALS JH

 COPY

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.
 Marsh Schaaf, LLP
 300 State Street, Suite 300
 Erie PA 16507

6828-11

April Decker

From: Aaron Snippert
Sent: Monday, February 12, 2024 8:58 AM
To: April Decker
Cc: Jacob Huff; Kristina Perschka
Subject: FW: 20240209131558701 - 435 East 28th Street, Erie, Pa.

Can you cut a check for \$500 to the company below. This is for 435 East 28th Street as part of the ELB Work Plan 2023, condemnation activity.

Please make check payable to Castle 2020, LLC

Mailing address;

Attn: Jennifer Testa
120 Bloomingdale Rd. Suite 304
White Plains, NY 10605

From: Eugene Sundberg <ESundberg@marshlaw.com>
Sent: Friday, February 9, 2024 4:37 PM
To: Jennifer Testa <jtesta@castlerockreo.com>
Cc: Aaron Snippert <asnippert@redeveloperie.org>; Michelle Michaels <MMichaels@marshlaw.com>; Melanie Pol <mpol@marshlaw.com>; Nick A <nicka@castlerockreo.com>
Subject: RE: 20240209131558701 - 435 East 28th Street, Erie, Pa.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jennifer:
We will get the check and expedite the process!
Have a great weekend – I sincerely appreciate your time and efforts with this matter.
Thank you - Gene

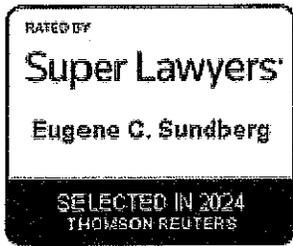
Eugene C. Sundberg, Jr., Esq.
Marsh Schaaf, LLP
300 State Street, Suite 300
Erie, PA 16507
(814) 456-5301

<https://www.marshlaw.com/attorneys/staff/eugene-c-sundberg-ir>

condem/aej

6838-11

*pd ELB
#1988
2/12/24*



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From: Jennifer Testa <jtesta@castlerockreo.com>
Sent: Friday, February 09, 2024 4:32 PM
To: Eugene Sundberg <ESundberg@marshlaw.com>
Cc: Aaron Snippert <asnippert@redeveloperie.org>; Michelle Michaels <MMichaels@marshlaw.com>; Melanie Pol <mpol@marshlaw.com>; Nick A <nicka@castlerockreo.com>
Subject: Re: 20240209131558701 - 435 East 28th Street, Erie, Pa.

Spoke to the owners and they will approve signing the QCD with \$500 compensation.

Please make check payable to Castle 2020, LLC

Mailing address;

Attn: Jennifer Testa
120 Bloomingdale Rd. Suite 304
White Plains, NY 10605

Thank you,

Jennifer Testa

The CastleRock Group , *Director of Operations*

Phone: (914) 372-7516 | Fax: (914) 372-7516

120 Bloomingdale Rd. Suite 304
White Plains, NY 10605

Website: www.CastleRockREO.com

We BUY HOMES in ANY CONDITION (in 7 days or less), reply or click on link: We Buy Houses !

****Please include property address in the subject line of all emails***

Castlerock and its affiliates reserve the right to accept any offer at any time during any property's duration on the market. Please note that Castlerock may not always accept the highest offer or even a full priced offer as some offers come with contingencies, conditions or long closing times. Any email stating that an offer has been approved does not officially mean Castlerock has to honor that offer. **An offer is only officially accepted when a Castlerock generated contract is signed by both buyer and seller.**

ONLINE BANKING FRAUD is on the rise. Please note that **CASTLEROCK WILL NEVER EMAIL WIRING INSTRUCTIONS** ! You should be suspicious if you receive wiring instructions via email and contact us immediately!

On Fri, Feb 9, 2024 at 1:22 PM Eugene Sundberg <ESundberg@marshlaw.com> wrote:

Dear Jennifer:

Attached hereto is the Quit Claim Deed for the above property.

Please confirm that the check of \$500 should be made payable: Castle 2020, LLC and directed to your attention.

We look forward to finalizing this matter for everyone involved.

Sincerely

Gene Sundberg

Eugene C. Sundberg, Jr., Esq.

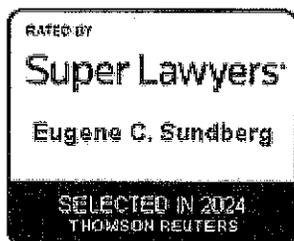
Marsh Schaaf, LLP

300 State Street, Suite 300

Erie, PA 16507

(814) 456-5301

<https://www.marshlaw.com/attorneys/staff/eugene-c-sundberg-jr>



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Mueller Locksmith LLC

445 W 8th St Erie PA 16502

814-452-3345

keystore@muellerlocksmith.com

Invoice

Date	Invoice #
1/26/2024	20030

Bill To
Erie Redevelopment Authority 626 State St Rm 107 Erie, PA 16501-1146

Service Address
Front Door 306 Sassafras St Erie, PA 16507-1331

Purchase Order Number	Apartment /Address	Project Date	Terms
		1/26/2024	Net 30

Quantity	Item Code	Description	Price Each	Amount
1	SRV CALL	Service Call	57.75	57.75
1	RKMKNK	Rekey and Master Key Lock without Key	16.75	16.75
25	LABOR	Labor On Site	1.00	25.00
1	KW1	Duplicate Key	2.12	2.12

 **COPY**

Subtotal	\$101.62
Sales Tax (0.0%)	\$0.00
Total	\$101.62
Payments/Credits	\$0.00
Balance Due	\$101.62

FUNDING SOURCE ELB
 WORK PLAN 23
 CATEGORY Rekey
 INITIALS JK

6841-11

Mueller Locksmith LLC

445 W 8th St Erie PA 16502

814-452-3345

keystore@muellerlocksmith.com

Invoice

Date	Invoice #
1/30/2024	20055

Bill To
Erie Redevelopment Authority 626 State St Rm 107 Erie, PA 16501-1146

Service Address
Front Door 1320 Patterson Ave Erie, PA 16508-1447

Purchase Order Number		Apartment /Address	Project Date	Terms
			1/30/2024	Net 30
Quantity	Item Code	Description	Price Each	Amount
1	SRV CALL 57.75	Service Call	57.75	57.75
2	RKMKNK	Rekey and Master Key Lock without Key	16.75	33.50
1	KW1	Duplicate Key	2.12	2.12
20	LABOR	Labor On Site	1.00	20.00

 COPY

FUNDING SOURCE <u>ELB</u> WORK PLAN <u>2023</u> CATEGORY <u>Rekey</u> INITIALS <u>JH</u> 1084-11	Subtotal	\$113.37
	Sales Tax (0.0%)	\$0.00
	Total	\$113.37
	Payments/Credits	\$0.00
	Balance Due	\$113.37

Mueller Locksmith LLC

445 W 8th St Erie PA 16502

814-452-3345

keystore@muellerlocksmith.com

Invoice

Date	Invoice #
1/30/2024	20056

Bill To
Erie Redevelopment Authority 626 State St Rm 107 Erie, PA 16501-1146

Service Address
Front Door 207 W 3Rd St Erie, PA 16507-1310

Purchase Order Number	Apartment /Address	Project Date	Terms
		1/30/2024	Net 30

Quantity	Item Code	Description	Price Each	Amount
1	USED LOCK	Used son Kwikset ke	12.50	12.50
1	USED LOCK	Used sn kw1 db	15.00	15.00
2	MKNL	Master Key used Lock	8.75	17.50
30	LABOR	Labor On Site	1.00	30.00



FUNDING SOURCE <u>ELB</u> WORK PLAN <u>2023</u> CATEGORY <u>Re-Key</u> INITIALS <u>JH</u> 16841-11	Subtotal	\$75.00
	Sales Tax (0.0%)	\$0.00
	Total	\$75.00
	Payments/Credits	\$0.00
	Balance Due	\$75.00

Mueller Locksmith LLC

445 W 8th St Erie PA 16502

814-452-3345

keystore@muellerlocksmith.com

Invoice

Date	Invoice #
1/30/2024	20058

Bill To
Erie Redevelopment Authority 626 State St Rm 107 Erie, PA 16501-1146

Service Address
Front Door 2712 East Ave Erie, PA 16504-2918

Purchase Order Number	Apartment /Address	Project Date	Terms
		1/30/2024	Net 30

Quantity	Item Code	Description	Price Each	Amount
0.5	SRV CALL	Service Call	57.75	28.88
1	1	Padlock	12.84	12.84
20	LABOR	Labor On Site	1.00	20.00



COPY

FUNDING SOURCE <u>ELB</u> WORK PLAN <u>2023</u> CATEGORY <u>Re-Key</u> INITIALS <u>JLB</u> 12841-11	Subtotal	\$61.72
	Sales Tax (0.0%)	\$0.00
	Total	\$61.72
	Payments/Credits	\$0.00
	Balance Due	\$61.72

MARSH SCHAAF LLP
SUITE 300 300 STATE STREET
ERIE PA 16507
814-456-5301
FAX 814-456-1112
EIN 250640643

ERIE LAND BANK
ATTN: AARON SNIPPET, EXECUTIVE DIRECTOR
626 STATE STREET, ROOM 107
ERIE PA 16501

PAGE 1
01/03/2024
FILE 1230394-000D
INVOICE 1

EJECTMENT (v JOHN G. LAZAR)
519-521 EAST 25th STREET

01/03/2024	ECS	Preparation and filing of Ejectment Complaint; Writ of Possession; Sheriff's Instructions; and Motion for Special Order of Court	1,250.00
			<u>1,250.00</u>

ATTORNEY
EUGENE C SUNDBERG JR (ECS) PARTNER

TOTAL FEES
\$1,250.00

07/13/2023	Erie County Prothonotary - Ejectment Complaint	143.75
07/13/2023	Sheriff of Erie County - Service	79.00
08/18/2023	Erie County Prothonotary - Praecepto to Reinstate Complaint	10.00
09/19/2023	Erie County Prothonotary - Writ of Possession	48.00
09/19/2023	Sheriff of Erie County - Possession	300.00
11/27/2023	USPS - Certified Mail	10.21
		<u>590.96</u>

BALANCE DUE \$1,840.96

FUNDING SOURCE ELB
WORK PLAN 2023
CATEGORY Legal
INITIALS JK

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.
Marsh Schaaf, LLP
300 State Street, Suite 300
Erie PA 16507

6201-11

Order Complete

0206-10-5087 ARPA \$103.20
 0206-11 ELB \$27.86

Order #998788 placed on 1/23/2024

Billing Address

Company Erie Redevelopment Authority
 Name April Decker
 Address 626 State Street
 Room 107
 Erie, PA 16501

Payment

Card Type Visa
 Card Number *****9529
 Name on Card April Decker
 Expiration 9/2026

Form	Recipient TIN	Recipient Name	Service	Price
Form 1099-MISC for 2023	23-2813536	UPMC Health Plan, Inc.	Print/Mail/eFile	\$4.29
Form 1099-MISC for 2023	20-5000664	Erie TownePlace Suites	Print/Mail/eFile	\$4.29
Form 1099-MISC for 2023	23-1294723	Highmark, Inc.	Print/Mail/eFile	\$4.29
Form 1099-MISC for 2023	25-1119809	Erie Parking Authority	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	03-0369779	Burlington Associates in Community	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	88-2105405	T&V Construction LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	83-3723617	Mueller Locksmith LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	25-1031405	McGill, Power, Bell & Associates, LLP	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	25-0640643	Marsh Schaaf, LLP	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	88-2735548	Lakefront Property Maintenance LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	81-5172853	Bill Schaaf & Associates, LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	46-1349840	Titanium Construction	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	88-2105405	T&V Construction LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	25-1852164	Scott's Tree & Stump Removal	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	83-0729032	Rules Construction LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	25-6009029	Professional Training Associates, Inc	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	31-0541777	Ohio Security Insurance Company	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	25-1031405	McGill, Power, Bell & Associates, LLP	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	25-0640643	Marsh Schaaf, LLP	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	88-2735548	Lakefront Property Maintenance LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	174-66-8169	Lake Erie Contractors	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	45-4214453	Jomu Construction	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	85-4283234	J Brawn Construction LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	81-0679260	GST Environmental	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	27-0755891	Epic Web Studios LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	25-1351653	Domino Insurance Agency Inc	Print/Mail/eFile	\$4.29

Form	Recipient TIN	Recipient Name	Service	Price
Form 1099-NEC for 2023	81-5172853	Bill Schaaf & Associates, LLC	Print/Mail/eFile	\$4.29
Form 1099-NEC for 2023	27-4529682	Alvear Design & Construction	Print/Mail/eFile	\$4.29
NEC State Filing Service for Order #998788			State eFile	\$2.98
			Taxes:	\$7.46
			Order Total:	\$130.56



Invoice

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Invoice number: 10001282202636
Total: \$63.60
Date: Jan 24, 2024
Payment method: VISA ending 9529
Payment authorization code: 610928

Bill to

April Decker
Erie Land Bank
626 State St|Rm 107
Erie, PA 16501-1146
US
Address may be standardized for tax purposes
Company ID: 9130354718241056

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Essentials	1	\$60.00	\$60.00
Sales tax - Standard:			\$3.60
Total invoice:			\$63.60

Tax reporting information

Period for monthly fees: Jan 24, 2024 - Feb 24, 2024
Total without tax: \$60.00
Total tax: \$3.60

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

60450-11

Werkbot Studios

1001 State St. Suite 800
Erie, PA 16501
United States
Phone: (814) 461-1322
Email: brian@werkbot.com

Invoice

Invoice # 3212
Billed On Jan 28, 2024
Terms On-Receipt
Due On Jan 28, 2024

Bill To
Aaron Snippert
Erie Land Bank
626 State Street
Room 107
Erie, PA 16501
United States

PAID on Jan 28, 2024
\$79.00 USD

Date	Description	Qty	Price	Subtotal
Jan 28 – Feb 28, 2024	Werkbot Hosting	1	\$79.00	\$79.00

Subtotal \$79.00
Total \$79.00
 Paid (\$79.00)
Amount Due \$0.00

Payments

Jan 28, 2024 \$79.00 Payment from Visa ... 4868

Notes

All amounts in United States Dollars (USD)

6430-11

Hagan Business Machines, Inc.

"The Service Leader Since 1950"

1112 Peach Street
Erie, Pa 16501
814-456-7521

CONTRACT INVOICE

Invoice Number: A132250
Invoice Date: 1/30/2024
Account Number: ER3324
Balance Due: \$224.27

Bill To: Redevelopment Authority of the City of Erie
626 State St/Rm 107
Erie, PA 16501-0000

Customer: Redevelopment Authority of the City of Erie
626 State St/Rm 107
Erie, PA 16501-0000

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
ER3324	30 Days	2/29/2024	\$ 224.27	\$ 224.27
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON0427-01		\$ 224.27		6/2/2020	9/1/2025
Contract Remarks					

MONTHLY BILLING FOR THE ACTUAL BLACK AND COLOR PRINTS MADE

DELIVERED JUNE 2, 2020 AT BLACK CC: -0- & COLOR CC: -0-

Summary:

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 1/2/2024 to 2/1/2024 overage period	\$224.27 **
	\$224.27

*Sum of equipment base charges **See overage details below

Detail:

Equipment included under this contract

Toshiba/BC4515AC

Number	Serial Number	Base Charge	Location
18180	CNAK63998	\$0.00	Redevelopment Authority of the City of Erie 626 State St/Rm 107 Erie, PA 16501-0000

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	BLK-18180	168,155	172,797	4,642	0	4,642	\$0.006500	\$30.17
Color	COL-18180	160,753	164,282	3,529	0	3,529	\$0.055000	\$194.10
								\$224.27

6420 ARPA 4/5 \$179.42
6430 ELB 1/5 \$44.85

Remit To: PO Box 1247
Erie, PA 16512

A carrying and administration charge of 1.5% per month (18% per year) will be charged on all past due accounts.

Invoice SubTotal	\$224.27
Tax:	\$0.00
Invoice Total	\$224.27
Balance Due:	\$224.27

Customer Care

Hours of Operation

M-F, 7am - 6pm CT

Payments

Toshiba Financial Services
PO Box 070241
Philadelphia, PA 19176-0241

Email

customerservice@financialservicing.net

Online Services

<https://onlinemvaccounts.com>

Telephone

877-222-5617

Correspondence

Customer Care
PO Box 3072
Cedar Rapids, IA 52406-3072

Invoice Summary

Contract Number	450-0007778-00
Customer Number	105259226
Invoice Number	502842664
Due Date	02/28/2024
Invoice Date	01/26/2024
Total Due	\$337.00

Redevelopment Authority Of The
City Of Erie
626 State St Ste 107
Erie, PA 16501

Last Payment \$168.50
posted on 12/10/2023

Important Messages

Interested in receiving your invoices by email? To go paperless, please register on the website listed under the online services section of the invoice.

Contract Number	Asset Description	Model/Serial Number	Asset Location
450-0007778-001	Copier	e-STUDIO4515AC CNAK63998	626 State St Ste 107 Erie, PA 16501

Item Description	Original Invoice	Amount	Tax	Item Total	Due Date	Subtotal
Payment Amount	5028047471	168.50	✓ 16.19	168.50	01/28/2024	\$168.50
Payment Amount		168.50		168.50	02/28/2024	\$168.50
Total Current Charges:						\$168.50
Previously Billed Charges:						\$168.50
450-0007778-001 Total Charges:						\$337.00
Invoice Total:						\$337.00

~~6420-10-5087 * 33.70~~
6420-10-5087 * 134.80

Detach and return the bottom remittance portion with your payment. Include invoice number on check.

Customer Care
PO Box 3072
Cedar Rapids, IA 52406-3072

Contract Number 450-0007778-001
Invoice Number 5028426645

Due Date 02/28/2024
Invoice Date 01/26/2024
Current Due \$168.50
Total Due \$337.00

Amount Enclosed

\$ 168.50

Please make check payable to:

Toshiba Financial Services
PO Box 070241
Philadelphia, PA 19176-0241



Redevelopment Authority Of The City Of E
626 State St Ste 107
Erie PA 16501

00003265
A312

00000050284266454501000000033700202402280000000168505

TEB

Receipt



Invoice number 1C7ED7DC-0001
Receipt number 2550-5554-8422
Date paid January 26, 2024
Payment method Visa - 9529

Reveal Cell Cam
+1 844-482-2822
billing@revealcellcam.com

Bill to
Redevelopment Authority City of
Erie
626 State Street, Room 107
Erie
Pennsylvania
16501
USA
+18148701540
intake@redeveloperie.org

\$120.00 paid on January 26, 2024

Description	Qty	Unit price	Amount
Reveal Yearly Plan Jan 26, 2024 – Jan 26, 2025	1		\$120.00
First 1	1	\$120.00	\$120.00
		Subtotal	\$120.00
		Total	\$120.00
		Amount paid	\$120.00

0430-11
trail cam

Receipt



Invoice number 1C7ED7DC-0002
Receipt number 2502-6519-9839
Date paid January 26, 2024
Payment method Visa - 9529

Reveal Cell Cam
+1 844-482-2822
billing@revealcellcam.com

Bill to
Redevelopment Authority City of
Erie
626 State Street, Room 107
Erie
Pennsylvania
16501
USA
+18148701540
intake@redeveloperie.org

\$96.00 paid on January 26, 2024

Description	Qty	Unit price	Amount
Remaining time on 2 x Reveal Yearly Plan after 26 Jan 2024 Jan 26, 2024 – Jan 26, 2025	2		\$216.00
Unused time on Reveal Yearly Plan after 26 Jan 2024 Jan 26, 2024 – Jan 26, 2025	1		-\$120.00
		Subtotal	\$96.00
		Total	\$96.00
		Amount paid	\$96.00

6430-11
trail cam



Details for Order #112-2348675-8788231

Order Placed: January 30, 2024
PO number : 01302024_Office Supplies
Amazon.com order number: 112-2348675-8788231
Order Total: \$78.76

Not Yet Shipped

Items Ordered	Price
2 of: VIENON Aluminum 7 in 1 USB C Hub with USB 3.0, USB 2.0 Ports for MacBook Pro Air and More Devices Sold by: vienon (seller profile) Condition: New	\$11.99
1 of: Color Edge Sheet Protectors, 100/Box, by Better Office Products, Color Coded Edges, 8.5 x 11 Inches, 5 Assorted Colors, 100 Pack Sold by: BOP Co (seller profile) Condition: New	\$17.99
1 of: Amazon Basics Sheet Protector, Non-Glare, 100-Pack, 8.5 x 11, Clear Sold by: Amazon.com Condition: New	\$10.44
1 of: Amazon Basics Clear Sheet Protector for 3 Ring Binder, 8.5" x 11" - 500-Pack Sold by: Amazon.com Condition: New	\$26.35

ELB

Shipping Address:

TRACY DAVIS
626 State Street
Room 107
ERIE, PA 16501
United States

~~6400-11 * 1044~~

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Visa | Last digits: 9529

Billing address

TRACY DAVIS
626 State Street
Room 107
ERIE, PA 16501
United States

Item(s) Subtotal:	\$78.76
Shipping & Handling:	\$0.00

Total before tax:	\$78.76
Estimated Tax:	\$0.00

Grand Total:	\$78.76

To view the status of your order, return to [Order Summary](#) .

ELB



Jan 30, 2024 order
Order# 2000117-56360059



Universal Deluxe 3 D-Ring Binder with Label Holder, 4" Capacity, 12.20x11.60x4.35, Black Qty 2 \$24.66

Subtotal \$24.66

Tax \$0.00

6400-11

Total \$24.66

Charge history Your transaction activity for this order >

Payment method [Edit](#)

Ending in 9529





Final Details for Order #112-7488435-8369857

ELB
\$ 77.61

Order Placed: December 22, 2023
PO number : 12222023_
Amazon.com order number: 112-7488435-8369857
Order Total: \$146.51

Shipped on December 23, 2023	
Items Ordered	Price
2 of: JCWINY Webcam Cover, 2 Pack Desktop Computer External Webcam Lens Cover Shutter Cap Hood, Streaming Web Camera Privacy Cover Clip Compatible with Logitech HD Pro Webcam C270/C615/C920/C930e/C922X Sold by: JCWINY (seller profile) Business Price Condition: New	\$6.99
ARPA	
Shipping Address: TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Item(s) Subtotal: \$13.98 Shipping & Handling: \$0.00 ----- Total before tax: \$13.98 Sales Tax: \$0.00 -----
Shipping Speed: Amazon Day Delivery	Total for This Shipment: \$13.98 -----

Shipped on December 28, 2023	
Items Ordered	Price
1 of: HOLMES 4" Personal Fan, Rechargeable Battery, 3 Speed Settings, Lightweight, Compact and Portable, Adjustable Head, Home and Office, USB Cable, Black Finish Sold by: Amazon.com Condition: New	\$14.99
ARPA	
1 of: [Upgraded] USB Computer Speakers for Desktop/ PC/ Laptop Small Plug-n-Play External Speakers with Crystal-Clear Sound, Loud Volume, Rich Bass, Compatible with Windows/macOS/ChromeOS/Linux - Portable Sold by: XKX Direct (seller profile) Condition: New	\$11.98
ARPA	
1 of: TOPS Adams Write 'N Stick Spiral Message Pad, 200 Carbonless Duplicate Sets Per Pad, 5.25 x 11 Inches, White/Yellow (SC1153WS) 4 PACK Sold by: Supplies Line (seller profile) Business Price Condition: New	\$27.95
ARPA	
1 of: ForPro Disposable Nitrile Gloves, Chemical Resistant, Powder-Free, Latex-Free, Non-Sterile, Food Safe, 4 Mil, Black, X-Large, 100-Count Sold by: TNG Worldwide (seller profile) Business Price Condition: New	\$11.87
ELB	
1 of: ForPro Disposable Nitrile Gloves, Chemical Resistant, Powder-Free, Latex-Free, Non-Sterile, Food Safe, 4 Mil, Black, Large,	\$11.87
ELB	

100-Count

Sold by: TNG Worldwide (seller profile)

Business Price

Condition: New

1 of: Saranac Poygan Premium Deerskin Men's Gloves, Black, Medium - Unlined Full Grain Soft Leather Work Gloves with Ergonomic Design, Reinforced Index Finger - Premium Men's Leather Goods... \$19.99

Sold by: Saranac Glove (seller profile)

Condition: New

EUB

1 of: Saranac Poygan Premium Deerskin Men's Gloves, Black, X-Large - Unlined Full Grain Soft Leather Work Gloves with Ergonomic Design, Reinforced Index Finger - Premium Men's Leather Goods... \$19.99

Sold by: Saranac Glove (seller profile)

Condition: New

EUB

1 of: MaxGear Desktop Document Holder for Typing, Paper Holder Stand for Desk with 4 Magnetic Buckles, Metal Mesh Letter Copy Holder for Monitor Computer Reading with 6 Adjustable Positions, Black \$13.89

Sold by: MaxGear.LLC (seller profile) | Product question? (Ask Seller.)

Business Price

Condition: New

EUB

Shipping Address:

TRACY DAVIS
626 State Street
Room 107
ERIE, PA 16501
United States

Item(s) Subtotal: \$132.53
Shipping & Handling: \$0.00

Total before tax: \$132.53
Sales Tax: \$0.00

Shipping Speed:
Amazon Day Delivery

Total for This Shipment: \$132.53

Payment information

Payment Method:

Visa | Last digits: 9529

Item(s) Subtotal: \$146.51
Shipping & Handling: \$0.00

Billing address

TRACY DAVIS
626 State Street
Room 107
ERIE, PA 16501
United States

Total before tax: \$146.51
Estimated Tax: \$0.00

Grand Total: \$146.51

Credit Card transactions

Visa ending in 9529: December 28, 2023: \$146.51

To view the status of your order, return to [Order Summary](#) .

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~~6400-11 * 77-61~~

6400-10-5087 * 68.90

EUB



**ERIE
PARKING
AUTHORITY**

**25 East 10th Street
2nd Floor
Erie, PA 16501-1407
(814) 456-7588**

Bill To

Redevelopment Authority
626 State St. Rm 107
Erie, PA
ATTN: Aaron Snippet

FEBRUARY 2024

Invoice

Date: 1/18/2024

Ramp	Location	Name	Cards	Qty	Amount
Q		CONRAD, ANGEL	19221	1	70.00
Q		COOK, HOLLY	13632	1	70.00
Q		DAVIS, TRACY	1652	1	70.00
Q		DECKER, APRIL	3018	1	70.00
Q		HUFF, JACOB	20019	1	70.00
Q		JOHNSON, CYNTHIA	18898	1	70.00
Q		MARTINO, LUANNE	3082	1	70.00
Q		OTTENI, PATRICK	464	1	70.00
Q		PERSCHKA, KRISTINA	20761	1	70.00
Q		SCHAEFER, DAVID	3787	1	70.00
Q		WILSON, KENDRA	20784	1	70.00

MAKE CHECKS PAYABLE TO:
THE ERIE PARKING AUTHORITY
Thank you,
Mike Majewski

TOTAL DUE: \$770.00

6103-11 \$140.00

(Huff Parking)
+ Perschka

EUB

**First Presbyterian
Church Of The Covenant**

250 West 7th St.
ERIE, PA
16501
(814) 456-4243
firstcovenanterie.org

January 31, 2024
12:49 PM

Receipt: 3bil
Authorization: 694003

VISA CREDIT
AID A0 00 00 00 03 10 10

Custom Amount \$60.00

Total \$60.00
Visa 9529 (Chip) \$60.00
April Decker

6103-11

Aaron Snippet
Feb. 2024 parking

ELB



DOWNTOWN ERIE
1401 STATE ST STE 100
ERIE, PA 16501-9998
(800)275-8777

12/21/2023 01:51 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1		\$0.66
Erie, PA 16503			
Weight: 0 lb 0.60 oz			
Estimated Delivery Date			
Sat 12/23/2023			
Certified Mail®			\$4.35
Tracking #:			
70220410000053838524			
Return Receipt			\$3.55
Tracking #:			
9590 9402 8414 3156 6718 44			
Total			\$8.56
Grand Total:			\$8.56
Cash			\$10.00
Change			-\$1.44

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 412549-0001
Receipt #: 840-51640354-1-6281680-2
Clerk: 16

*Reimburse
Kristina
Perschka*
certified mail
ELB -
*Notice of
Default*
*1743 Fairmount
Pkwy*

6401-11

*per ELB
2/14/24*

Employee: Aaron Snippet

Reimbursable Expenses 2023

Month: December

Charge to:

Cell Phone - December

LHRD	ARPA	ELB	GENERAL	OTHER		TOTAL
		\$50.00				\$50.00
\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00

Total

TOTAL REIMBURSABLE EXPENSES

\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
--------	--------	---------	--------	--------	--------	---------

Employee

Finance Director

1/3/24
Date

Total Reimbursement: \$50.00

10X50-11

COPY

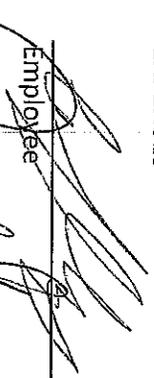
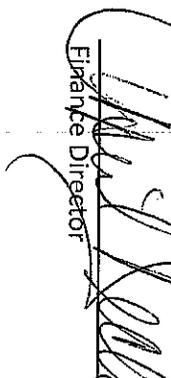
Employee: Aaron Snippert
 Reimbursable Expenses Month: January

Charge to:
 Cell Phone - January

	LHRD	ARPA	ELB	GENERAL	OTHER	TOTAL
			\$50.00			\$50.00
						\$0.00
Total	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00

TOTAL REIMBURSABLE EXPENSES

\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
--------	--------	---------	--------	--------	--------	---------

Employee 
 Finance Director 

1/22/24
 Date

Total Reimbursement: \$50.00

6460-11

 COPY

Employee: Jake Huff

Reimbursable Expenses

Month: January

Charge to:

	LHRD	CDBG	HOME	GENERAL	OTHER	Land Bank	TOTAL
Cell Phone							\$50.00
Parking							\$0.00
Mileage							\$0.00
Travel Per diem Meal							\$0.00
Postage							\$0.00
Keys							\$0.00
Clothing							\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00

TOTAL REIMBURSABLE EXPENSES

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
--------	--------	--------	--------	--------	--------	---------	---------

Jake Huff
 Employee

Greg Kelle
 Finance Director

2-6-24

Date

Total Reimbursement: \$50.00



COPY

U450-11